Keegan Neal

Professor Justice

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Final Exam Essay

I always wait until the day before an assignment is due before I start working on that assignment. I need to improve my organization skills and prioritize assignments by scheduling time to complete them before the due date. When I write essay for English 1301, I always seem to wait until a day or two before the essay is due in order to start working on it. Because I wait until the last minute to work on my essays, they get a lower grade than what I would get if I worked on it over a longer period of time.

In order to improve my grades on assignments in college, I will first create a calendar that keeps track of assignment due dates. Then, I will break down assignments into smaller steps that can be done easily and more organized. Then, I will dedicate an hour or two for each step and organize my time by working on a different section each day. Then, I will dedicate the two days before the assignment is due, for editing and revising. Overall, these changes should improve my grades and organization skills.

Because I wait until the last minute to start and complete my assignments, my grades are lower than what I am capable of receiving. If I do improve my organization and time management, one year from now, I will be more organized and get better grades. I will be able to notice a significant difference in my ability to manage my time because I will eventually have a job where I will have to dedicate time for work and also school.

Overall, keeping track of due dates and breaking down big assignments into smaller steps will better improve my organization and time management skills. By following with this plan I hope to improve my grades in each class I take for the semesters to come. Next semester I will keep a log of my assignments and their due dates and break down big assignments which should help me maintain an “A” average in the class. Right now I have an “A-.” If my average drops then I will have to start changing my plan by looking for the reason; whether, it is lack of knowledge so I need to study more or quality of work which can be fixed by paying attention to the requirements set by the professor.